



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
HILDA L. SOLIS
First District

MARK RIDLEY-THOMAS
Second District

SHEILA KUEHL
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 08, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT 2015 STATE HOMELAND SECURITY PROGRAM GRANT FUNDS AND APPROVE
APPROPRIATION ADJUSTMENT
(ALL AFFECTED DISTRICTS)
(4-VOTES)**

SUBJECT

Board approval is requested to accept the County of Los Angeles' (County) allocation of the 2015 State Homeland Security Program (SHSP) grant funds and approve an Appropriation Adjustment to make the funds available to the appropriate County departments. The SHSP grant enhances the capacity of State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the County activities to be funded with the 2015 State Homeland Security Program Grant Funds from the Department of Homeland Security do not constitute projects under the California Environmental Quality Act because they are continuing administrative or organizational activities of government that will not result in direct or indirect physical changes to the environment or are categorically exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the exempt projects;
2. Accept \$10,302,291 in grant funds from the 2015 State Homeland Security Program grant as distributed through the California Office of Emergency Services;

3. Approve an Appropriation Adjustment in the amount of \$15,188,000 which will distribute funding to the following impacted departments: Emergency Preparedness and Response (\$10,303,000), Fire (\$862,000), Health Services - Administration [Emergency Medical Services] (\$446,000), Medical Examiner - Coroner (\$355,000), Public Works (\$25,000), and the Sheriff (\$3,197,000);
4. Adopt the attached Governing Body Resolution which authorizes the Chief Executive Officer, or her designee, to apply for and execute State Homeland Security Program grant awards and all future amendments, modifications, extensions, and augmentations as necessary;
5. Delegate authority to the Chief Executive Officer, or her designee, to enter into subrecipient agreements with cities providing for use and re-allocation of these funds; and to execute all future amendments, modifications, extensions and augmentations relative to the subrecipient agreements, as necessary; and
6. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of capital asset items in excess of \$250,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Homeland Security (DHS) has released grant funding through the California Office of Emergency Services (Cal OES) to enhance the capacity of State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

The Board of Supervisors (Board) has authorized the Chief Executive Officer (CEO) to administer this SHSP grant on behalf of the Los Angeles County Operational Area. The Board is requested to approve the attached Governing Body Resolution (Attachment A) which provides a list of CEO personnel authorized to sign grant documents for the SHSP grants. The CEO will also be authorized to submit to Cal OES other grant documents including, but not limited to, grant assurances and reimbursement requests.

We are further requesting the CEO be granted delegated authority to enter into subrecipient agreements with the various cities receiving SHSP grant funds. Following the signing of agreements, these funds will be distributed to the cities, agencies and County departments approved by DHS and Cal OES on a cost reimbursement basis. These agreements will be in a form approved by County Counsel.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Operational Effectiveness/Fiscal Sustainability, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

This SHSP grant is fully funded by the DHS through Cal OES. There is no matching fund requirement or impact on net County cost. Of the \$10,302,291 grant, \$4,722,268 will be retained by the County for various programs under the grant, including 5 percent identified for management and

administration costs, and \$5,580,023 will be allocated to local jurisdictions for approved projects/programs. The attached Appropriation Adjustment (Attachment B) will distribute funding to the following impacted departments: Emergency Preparedness and Response (\$10,303,000), Fire (\$862,000), Health Services - Administration [Emergency Medical Services] (\$446,000), Medical Examiner - Coroner (\$355,000), Public Works (\$25,000), and the Sheriff (\$3,197,000).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under the grant.

ENVIRONMENTAL DOCUMENTATION

The majority of the activities to be funded as identified in Attachment C as well as the funds to be disbursed to the cities do not constitute a project pursuant to CEQA because they involve equipment purchases, training costs and other expenses excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines on the basis that they are organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment. The remainder of the activities involve installation of small new equipment at existing facilities or ongoing leasing activities which involve negligible or no expansion of an existing use and are therefore categorically exempt from CEQA pursuant to Section 15301(a) and (f) and 15303(e) of the State CEQA Guidelines and Classes 1(d) and (i) and 3(b) and (j) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G. The exempt activities are not located in a sensitive environment and there are no cumulative impacts, unusual circumstances or other limiting factors that make the exemption inapplicable based on the project records. Each subrecipient is required to comply with CEQA, as applicable, in order to be reimbursed with grant funds. CEO staff will continue to assist the lead federal granting agency, as necessary, to complete its requirements under the National Environmental Policy Act (NEPA).

CONTRACTING PROCESS

The acquisition of equipment (Attachment C) is under the statutory authority of the County's Purchasing Agent and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This SHSP grant provides funding to the County for planning, equipment, training, exercises, and program management and administration for emergency prevention, preparedness, and response personnel. The grant will have a positive impact on current services by improving and enhancing the County's ability to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards.

CONCLUSION

Upon execution by the Board of Supervisors, please send a copy of the adopted Board letter and five originals of the signed Governing Body Resolution to the Chief Executive Office (County Disaster

The Honorable Board of Supervisors

12/8/2015

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Administrative Team) for processing.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sachi A. Hamai".

SACHI A. HAMAI

Chief Executive Officer

SAH:JJ

AC:AS:tlh

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Chief Executive Office-OEM Management
Fire
Health Services
Medical Examiner-Coroner
Public Works
Sheriff

ATTACHMENT A

***Governing Body Resolution
Homeland Security Grant Program
(All Grant Years)***

BE IT RESOLVED BY THE Board of Supervisors *OF THE* County of Los Angeles *THAT*

Chief Executive Officer	, OR
Chief Deputy, CEO	, OR
Chief Operating Officer	, OR
Senior Manager, CEO	, OR
Manager, CEO	, OR
Principal Analyst, CEO	

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this ____ day of _____, 20____

Certification

I, _____, duly appointed and
(Name)

_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the _____ of the _____ on the
(Governing body) (Name of Applicant)

_____ day of _____, 20_____.

(Official Position)

(Signature)

(Date)

ATTACHMENT B

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. 060
NO.

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

November 3, 2015

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2015-16

4 - VOTES

SOURCES

BA DETAIL - SEE ATTACHED PAGES 1-2

USES

BA DETAIL - SEE ATTACHED PAGES 1-2

SOURCES TOTAL: \$ 15,188,000

USES TOTAL: \$ 15,188,000

JUSTIFICATION

Reflects the necessary accounting adjustments for the award of \$10,302,291 from the 2015 State Homeland Security Program Grant and authorizes its distribution to various County departments to purchase equipment and services approved for funding under this grant.


AUTHORIZED SIGNATURE BONNIE CHUN


BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ...☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

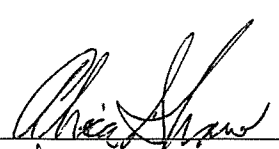
BY

B.A. NO. 043


Nov. 4 20 15☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY


Nov 4 20 15

COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE
REQUEST FOR APPROPRIATION ADJUSTMENT
FISCAL YEAR 2015-16
4-VOTES

SOURCES:

Emergency Preparedness and Response
A01-OE-90-9031-12600
Federal Grants \$ 10,303,000
Increase Revenue

Fire - Executive Budget Unit
DA1-FR-96-9911-40100-40129
Operating Transfers In \$ 862,000
Increase Revenue

Health Services - Administration
A01-HS-6800-20000
Intrafund Transfers \$ 446,000
Decrease Appropriation

Medical Examiner - Coroner
A01-ME-6800-19150
Intrafund Transfers \$ 355,000
Decrease Appropriation

Public Works - Solid Waste Management Fund
GD1-PW-96-9911-47000
Operating Transfers In \$ 25,000
Increase Revenue

USES:

Emergency Preparedness and Response
A01-OE-2000-12600
Services and Supplies \$ 10,303,000
Increase Appropriation

Fire - Executive Budget Unit
DA1-FR-1000-40100-40129
Salaries and Employee Benefits \$ 362,000
Increase Appropriation

Fire - Executive Budget Unit
DA1-FR-2000-40100-40129
Services and Supplies \$ 75,000
Increase Appropriation

Fire - Executive Budget Unit
DA1-FR-6030-40100-40129
Capital Assets - Equipment \$ 425,000
Increase Appropriation


Health Services - Administration
A01-HS-2000-20000
Services and Supplies \$ 446,000
Increase Appropriation

Medical Examiner - Coroner
A01-ME-2000-19150
Services and Supplies \$ 35,000
Increase Appropriation

Medical Examiner - Coroner
A01-ME-6030-19150
Capital Assets - Equipment \$ 320,000
Increase Appropriation

Public Works - Solid Waste Management Fund
GD1-PW-2000-47000
Services and Supplies \$ 25,000
Increase Appropriation

BA#043

 11/4/15

**COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE
REQUEST FOR APPROPRIATION ADJUSTMENT
FISCAL YEAR 2015-16
4-VOTES**

SOURCES:

Sheriff - Patrol - Specialized & Unallocated
A01-SH-6800-15681-15692
Intrafund Transfers \$ 1,689,000
Decrease Appropriation

Sheriff - Patrol - Clearing
A01-SH-1357-15681-15682
S&EB Expenditure Distribution \$ 132,000
Decrease Appropriation

Sheriff - Patrol - Clearing
A01-SH-5350-15681-15682
S&S Expenditure Distribution \$ 1,376,000
Decrease Appropriation

Total Appropriation Adjustment \$ 15,188,000

USES:

Sheriff - Patrol - Specialized & Unallocated
A01-SH-1000-15681-15692 \$ 132,000
Salaries and Employee Benefits
Increase Appropriation

Sheriff - Patrol - Specialized & Unallocated
A01-SH-2000-15681-15692
Services and Supplies \$ 1,376,000
Increase Appropriation

Sheriff - Patrol - Specialized & Unallocated
A01-SH-6030-15681-15692
Capital Assets - Equipment \$ 181,000
Increase Appropriation

Sheriff - Patrol - Clearing
A01-SH-1000-15681-15682
Salaries and Employee Benefits \$ 132,000
Increase Appropriation

Sheriff - Patrol - Clearing
A01-SH-2000-15681-15682
Services and Supplies \$1,376,000
Increase Appropriation

Total Appropriation Adjustment \$ 15,188,000

ATTACHMENT C

**2015 HOMELAND SECURITY GRANT
ALLOCATION TO COUNTY DEPARTMENTS**

Capital Assets

DEPARTMENT	DESCRIPTION	ALLOCATION
Fire	GEO File System Enhancement; GIS Data Management Software; GeoLynx Server; Portable Generators; and Chemical Detection Equipment.	\$425,000
Medical-Examiner Coroner	Response Vehicles for: (1) refrigerated transportation & storage of multiple decedents; and (2) transportation of personnel & equipment to CBRNE casualty incidents.	\$320,000
Sheriff	Outfit a 25 ft. Defender-class SAFE Boat w/ electronic/optical equipment; Dive Rebreather Units; AED Equipment; EOC Smartboards; and HazMat JHAT purchase of Personal Protective Equipment and SCBA Mobile Air Compressors.	\$180,200

All Other

DEPARTMENT	DESCRIPTION	ALLOCATION
CEO - Office of Emergency Management	Radio Project - 88 Cities; Mobile Application Development; Video Training for Operational Area EOC Responders; and a series of Operational Area Emergency Management Training & Exercise Events.	\$856,687
Emergency Preparedness & Response	Various costs related to fiscal management of the overall grant program.	\$490,586
Fire	Regional Planning and Exercise Coordinator; Regional Training Coordination Group Batt. Chief; and Regional Training Registration Plan.	\$437,000
Health Services	Leasing of space for storage of Homeland Security equipment, supplies, and pharmaceuticals.	\$445,654
Medical Examiner - Coroner	Handheld Portable Dental X-Ray Units & Software for rapid data collection during mass fatality incident.	\$35,000
Public Works	Develop the Annex to the Operational Area Mass Debris Removal Plan.	\$25,000
Sheriff	Outfit a 25 ft. Defender-class SAFE Boat w/ electronic/optical equipment; SmartBuy iBoxes and Windows Standard Servers; Laptop Computers for COPLINK Training; LexRay Technology & GIS enhancement Hardware and Licensing System; Cyber forensic Software Tools; Maintenance and Licensing Contracts for existing LASD Intel Unit Operating Systems; CBRNE Detection and Maritime Diving Equipment and Maintenance; ARMOR Software - Data driven Security Strategies; Emergency Communications Site of Wheels; Pacstar Maintenance Program for Mobile Communication Units; CBRNE Ballistic Helmets, Shields, & Compatible Communications Headsets; Flame Retardant Garments; Maintenance & Licensing Contract for MIR3 use by EOB for Emergency Response Notifications; EOC expansion; PANDA Document App Software; Skytrac Software License; Trauma Kits/Training; TRAINING [Force Protection, CBRNE Equipment for basic WMD Courses; WMD Classes; Incident Command System Management; and SIU Terrorism & Intelligence].	\$1,507,141

Total

\$4,722,268